



## State of Utah

SPENCER J. COX  
Governor

DEIDRE M. HENDERSON  
Lieutenant Governor

## Insurance Department

JONATHAN T. PIKE  
Insurance Commissioner

### Bail Bond Oversight Board Meeting (<https://insurance.utah.gov/licensee/other/bail-bond/board>)

**Date:** August 9, 2023

**Time:** 9:00 AM

**Place:** In Person

Taylorsville SOB  
4315 S. 2700 W.  
Little Cottonwood Room  
Taylorsville, UT 84129

Virtual

Google Meet  
[meet.google.com/hch-ezej-nme](https://meet.google.com/hch-ezej-nme)  
864-719-2086 Phone  
194 159 608# Password

## ATTENDEES

### BOARD MEMBERS

Clay Carlos (Chair)  
Dominic Sanone (Co-Chair)  
Lt. Kacey Bates  
Chad Woolley

Tony Choate  
Bonnie Johnson  
Curt Oda  
Reed Stringham (Non-Voting)

### DEPARTMENT STAFF

Jon Pike, *Insurance Commissioner*  
Randy Overstreet, *Licensing Manager*

Tracy Klausmeier, *P&C Dir.*  
Steve Gooch, *PIO Recorder*

Patrick Lee, *Finance Dir.*

## AGENDA

### General Session (Open to the Public)

- **Welcome** / Clay Carlos, Chair
- **Telephone Roll Call**
  - Attendance Code #1
- **Swear in New Board Members**
  - Joshua Massey
  - Dustin Gettel
- **Thank Clay and Curt for Service** / Reed
- **Annual Board Member Training** / Perri
- **Adoption of Minutes for April 12 Meeting**

### Executive Session - If Needed (Closed to the Public)

### General Session (Open to the Public)

- **Approve Recommended Actions from Executive Session** – Not needed
- **Summary of Reports**
  - Quarterly Accounting for Bail Bond Administration Account / Patrick
- **New Business**
  - Annual bail bond agency renewals / Randy
- **Old Business**
- **Other Business**
  - Elect chair and vice chair
- **Adjourned**

- Attendance Code #2
- **Next Meeting: October 11, 2023** — Little Cottonwood Room, Taylorsville State Office Building

**2023 Meetings** (Noon to 1:30pm)

<del>January 11, 2023</del> <del><i>Parley's Canyon</i></del>	<del>April 12, 2023</del> <del><i>Big Cottonwood</i></del>	August 9, 2023 <i>Little Cottonwood</i>	October 11, 2023 <i>Little Cottonwood</i>
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# Open and Public Meetings Act

A Summary of Key Provisions for Legislators | April 26, 2023

*The Open and Public Meetings Act (OPMA) requires that members of a public body be “provided with annual training on the requirements of [the Open and Public Meetings Act]” (Section [52-4-104](#)). This document is intended to facilitate compliance with that requirement and to help legislators understand OPMA. This summary is intended for a state legislative audience and does not attempt to explain or address requirements for other public bodies. Key terms are defined at the end of the document.*

OPMA’s stated goal is to ensure that the state, its agencies, and its political subdivisions deliberate and take action openly (Section [52-4-102](#)).

## Public Notice

(Section [52-4-202](#))

A public body is required to provide public notice of a meeting at least 24 hours before the meeting. The public notice is required to:

- specify the date, time, and place of the meeting;
- include an agenda that specifies the topics the public body will consider; and
- be posted on the Utah Public Notice Website and on the public body’s official website.

A public body may discuss an item raised by the public that is not listed on the agenda but may not take final action on the item at the meeting.

## Minutes and Recordings

(Section [52-4-203](#))

- A public body is required to keep written minutes and a recording of all meetings unless the meeting is a site visit or traveling tour where no vote or action is taken.
- A recording of the open portions of the meeting must be posted on the Utah Public Notice Website within three business days after the public meeting.
- Draft minutes are required to be made available to the public within 30 days after the meeting.
- The approved minutes and any public materials distributed at the meeting must, within three business days after their approval, be:
  - posted on the Utah Public Notice Website; and
  - made available at the public body's office.

## 2023 Amendments to OPMA

- [H.B. 21](#) requires a local school board holding an open meeting to allow a reasonable opportunity for the public to provide verbal comments at the meeting and requires a local school board to comment in a public meeting.
- [S.B. 43](#) removes the requirement for certain public bodies to post written notice of a public meeting at the principal office of the public body and removes the requirement to provide notice to a newspaper or local media correspondent.
- [S.B. 289](#) authorizes the Point of the Mountain State Land Authority board to hold a closed meeting for a specified purpose.

## Closed Meetings

(Sections [52-4-204](#) and [52-4-205](#))

A public body may hold a closed meeting only for certain purposes, including to discuss:

- a person’s character, competence, or health;
- pending or imminent litigation;
- certain matters regarding acquisition or sale of real property, including water rights or shares;
- the deployment of security personnel, devices, or systems;
- an investigation of alleged criminal conduct;
- the receipt or review of an ethics complaint, if the public body is the Independent Legislative Ethics Commission;
- certain matters under the jurisdiction of a legislative ethics committee;



- certain deliberations and decision making involved in the procurement process; and
- A discussion of the board of the Point of the Mountain State Land Authority regarding the potential tenant of point of the mountain state land.

A public body may close a meeting only by a two-thirds vote with a quorum present, except that a majority vote is sufficient for closing a meeting of:

- the Health and Human Services Interim Committee to review a fatality review report;
- the Child Welfare Legislative Oversight Panel to review a fatality review report or review and discuss an individual case; or
- an ethics committee of the Legislature to receive legal advice or deliberate on a complaint.

No vote is required to close a meeting of the Independent Legislative Ethics Commission to review an ethics complaint if the publicly distributed an agenda for the meeting states that the meeting will be closed.

A public body that closes a meeting is required to announce and record in the minutes the reasons for closing the meeting.

A public body may not close a meeting to discuss filling a midterm vacancy or temporary absence for an elected position, or to discuss a person whose name was submitted to fill a midterm vacancy or temporary absence for an elected position.

A public body may not take a vote in a closed meeting, except for a vote on a motion to end the closed portion of the meeting.

## Emergency Meetings

(Section [52-4-202](#))

A public body may hold an emergency meeting and is not required to give 24-hour notice if unforeseen circumstances arise that require the public body to consider matters of an emergency or urgent nature. However, a public body may not hold an emergency meeting unless it attempts to notify all members of the public body and a majority of its members approve the meeting.

Any member of a legislative public body may attend an emergency electronic meeting by electronic means and the public body may conduct an emergency

electronic meeting of the legislative public body remotely by electronic means.

## Electronic Meetings

(Section [52-4-207](#) and [JR1-4-402](#))

A public body may not convene or conduct a meeting by electronic means unless it has adopted procedures to govern electronic meetings, including how a remote member will be included in calculating a quorum. Electronic meetings shall comply with OPMA, including posting written notice of the meeting at the anchor location, unless the meeting is being held without an anchor location.

A public body may conduct an electronic meeting without an anchor location if the chair of the public body:

- makes a determination that conducting the meeting with an anchor location presents a substantial risk to the health or safety of those who may be present at the anchor location;
- states the facts upon which the determination was made; and
- includes in the public notice for the meeting information on how the public may view or make comment at the meeting.

If an electronic meeting is held without an anchor location, a public body shall provide means by which the public can view and hear the open portions of the meeting and provide comments electronically.

A member of a legislative body may attend a meeting remotely by electronic means only if the member has a specified reason and notifies the chair of the public body.

When a member of a legislative public body attends a meeting of the legislative public body by electronic means, the member's attire and appearance shall be consistent with the attire and appearance that would be expected if the member were attending the meeting in person. The member's location should also reflect the dignity of the meeting, particularly if the member is attending via video conference.



A member of a legislative public body may not attend a meeting by electronic means while engaging in any activity that would be abnormal or prohibited if the member were attending the meeting in person, including operating a motor vehicle.

## Penalties

(Sections [52-4-302](#) and [52-4-305](#))

**Open Meetings** – Any final action taken in a meeting that is in violation of certain open-meeting provisions of OPMA is voidable by a court.

**Close Meetings** – It is a class B misdemeanor to knowingly or intentionally violate the closed meeting provisions of OPMA.

### Definitions (Sections [52-4-103](#) and [JR1-4-401](#))

**Meeting** means a convening of a public body with a quorum present to discuss, receive public comment about, or act upon a matter over which the public body has jurisdiction or advisory power.

Meeting does not mean a chance or social gathering or a convening of a public body that has both legislative and executive responsibilities in certain circumstances.

**Legislative Public Body** means a public body that is governed by legislative rules.

**Public Body** means an administrative, advisory, executive, or legislative body of the state or its political subdivisions that:

- is created by the Utah Constitution, state statute, rule, ordinance, or resolution;
- expends, disburses, or is supported in whole or in part by tax revenue; and
- is vested with the authority to make decisions regarding the public's business.

Public Body does not include a political party, political group, or political caucus, or a conference committee, rules committee, or sifting committee of the Legislature.

**Specified Reason** means:

- illness or injury of a member or a member's relative;
- health or safety concerns of a member or a member's relative;
- emergency travel;
- an emergency work related issue;
- an emergency child care related issue;
- a mandatory action day or a special circumstance day; or
- a circumstance similar to the circumstances described above.



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**Insurance Department**

JONATHAN T. PIKE  
*Insurance Commissioner*

**Bail Bond Oversight Board Meeting**  
(<https://insurance.utah.gov/licensee/other/bail-bond/board>)

**Date: April 12, 2023**

**Place: In Person**

**Virtual**

**Time: 12:00 Noon**

Taylorsville SOB  
4315 S. 2700 W.  
Big Cottonwood Room  
Taylorsville, UT 84129

Google Meet

**ATTENDEES**

*BOARD MEMBERS*

xClay Carlos (Chair)  
Dominic Sanone (Co-Chair)  
Lt. Kacey Bates  
xChad Woolley

Tony Choate  
xBonnie Johnson  
xCurt Oda  
xReed Stringham (Non-Voting)

*DEPARTMENT STAFF*

xJon Pike, *Insurance Commissioner*  
xRandy Overstreet, *Licensing Manager*

xTracy Klausmeier, *P&C Dir.*  
xSteve Gooch, *PIO Recorder*

xTatiana Karaivanova, *Finance*

*PUBLIC*

Gerald Conder  
Christie Ellis  
Josh Massey

Ernesto Hermozillo  
Adam Rogers

Henry Chandra  
Dyon Flannery

**MINUTES — Not Approved**

***General Session (Open to the Public)***

- Welcome / Clay Carlos, Chair (12:05 pm)
- Telephone roll call
  - Attendance code #1: **709613**
- Adoption of Minutes for January 11 meeting
  - **Motion by Curt to adopt minutes. Seconded by Bonnie. Motion passes 4-0.**
    - YEA: Curt, Chad, Bonnie, Clay
    - NAY: None

***Executive Session - If Needed (Closed to the Public)***

***General Session (Open to the Public)***

- **Approve Recommended Actions from Executive Session** – Not needed
- **Summary of Reports**
  - Quarterly Accounting for Bail Bond Administration Account / Tatiana
    - *Timestamp 04:50*
    - No revenues for the quarter.
    - Expenditures for each month were:
      - January: \$78.13 personnel services

- February: \$1,004.78 personnel services and current expenses
  - March: \$187.01 personnel expenses
  - Account balance is \$39,408.28.
- **New Business**
- **Old Business**
- **Other Business**
  - Change meeting time for future meetings / Reed
    - *Timestamp 06:45*
    - Reed suggests changing the meeting time to 9am going forward, and accepts comments from the BBB.
    - Clay says the noon time was originally to accommodate travel, but that is no longer necessary.
    - Discussion about times. Overall consensus is that mornings are fine, although Curt prefers no earlier than 10am.
  - Discussion of minutes / Reed
    - *Timestamp 10:00*
    - The Open and Public Meetings Act gives the UID 30 days to prepare minutes for a public meeting. Minutes may come between 10 and 30 days going forward.
    - Minutes will be more of a general outline than a loose transcript. Steve will timestamp them to make each section easy to find in the recording.
  - Licensing announcement / Randy
    - *Timestamp 14:05*
    - Agency renewal is due July 15. Renewal fee is \$260.
    - Randy describes the renewal process.
    - Renewal info is at <https://insurance.utah.gov/licensee/other/bail-bond/bail-bond-agency-renewal>.
  - Applications for BBB due April 15 / Steve
    - *Timestamp 18:30*
    - Clay, Bonnie, Curt, and Chad's terms are ending June 30. Bonnie, Curt, and Chad are eligible for reappointment, but Clay is not because he has served two terms.
    - Applications are linked on the UID website, and are due April 15. Attorney member application will stay open longer.
    - Links:
      - Agency member — <https://boards.utah.gov/s/term/a038y000001VM7hAAG/term025017>
      - Agency member — <https://boards.utah.gov/s/term/a038y000001VM81AAG/term025018>
      - Attorney member — <https://boards.utah.gov/s/term/a038y000001VM8uAAG/term025020>
      - Gen public member — <https://boards.utah.gov/s/term/a038y000001VM8VAAW/term025019>
- **Adjourned** (12:30 pm)
  - Attendance code #2: **180708**
  - **Motion by Curt to adjourn. Seconded by Chad. Motion passes 4-0.**
    - YEA: Curt, Chad, Bonnie, Clay
    - NAY: None
  - **Next Meeting: August 9, 2023** — Big Cottonwood Room, Taylorsville State Office Building

**2023 Meetings (Noon to 1:30pm)**

January 11, 2023	April 12, 2023	August 9, 2023	October 11, 2023
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**Bail Bond Surety Administration Account**  
**Quarterly Revenue/Expenditure and Fund Balance**

*FY23 Beginning Balance* \$ 40,729.49

<b>FY23</b>	Revenues	Expenditures	Cumulative Balance	
P1	\$ 2,000.00	\$ 147.50		
P2	\$ 600.00	\$ 303.43		
P3	\$ -	\$ 1,222.91	\$ 41,655.65	Q1
P4	\$ -	\$ 630.20		
P5	\$ -	\$ 93.77		
P6	\$ -	\$ 253.48	\$ 40,678.20	Q2
P7	\$ -	\$ 78.13		
P8	\$ -	\$ 1,004.78		
P9	\$ -	\$ 187.01	\$ 39,408.28	Q3
P10	\$ -	\$ 488.93		
P11	\$ 250.00	\$ 388.31		
P12	\$ 3,750.00	\$ 15.97		
P13	\$ -	\$ 15.97	\$ 42,499.10	Q4
<b>Total</b>	<b>\$ 6,600.00</b>	<b>\$ 4,830.39</b>	<b>\$ 42,499.10</b>	<b>FY23 closing</b>

**Bail Bond Administration Account**  
**Expenditure Detail**

	<u>FY 20</u>	<u>FY 21</u>	<u>FY 22</u>	<u>FY 23</u>
<b>Personnel Expense</b>	\$ 5,524	\$ 9,020	\$ 4,320	\$ 4,322
<b>In State Travel</b>	\$ 98	\$ -	\$ -	\$ -
<b>Out of State Travel</b>	\$ -	\$ -	\$ -	\$ -
<b>Current Expense</b>	\$ 401	\$ -	\$ 257	\$ 508
<b>Total</b>	<b>\$ 6,023</b>	<b>\$ 9,020</b>	<b>\$ 4,577</b>	<b>\$ 4,830</b>



## Bail Bond Agency Renewals 2023

AGENCY	Completed Renewal Process	Board Recommendation
007 Bonds	YES	
1 Got Bail LLC	YES	
1st Out Bail Bonds	YES	
2nd Chance Bail Bonds	YES	
A-1 Bail Bonds	YES	
AAA Bail Bonds	YES	
AA Rocky Mountain Bail Bonds	YES	
A Sportsman Bail Bonds	YES	
Aladdin Bail Bonds	YES	
Available Bail Bonds LLC	YES	
B&B Bail Bonds, LLC	YES	
Beehive Bail Bonds	YES	
Bonds R Us	YES	
Breaking Bad Bail Bonds	YES	
Cedar Post/ Jail Buster BB	YES	
Dewey's Bail Bonds	YES	
Fast n Furious Bail Bonds	YES	
Gordon's Bail Bonds	YES	
Lucky Bail Bonds	YES	
Massey's Bail Bonds	YES	
Pappas Bail Bonds Inc	YES	
Uintah Basin Bail Bonds LLC	YES	
Utah Bail Bonds	YES	
Xtreme Bail Bonds	YES	
All Out Bail Bonds	NO, will let license lapse.	
Bad Boys Bail Bonds, Inc.	NO, will let license lapse.	
Price Bail Bonding	NO, will let license lapse.	
Steve's Bail Bonds	NO, will let license lapse.	