



State of Utah

SPENCER J. COX
Governor

DEIDRE M. HENDERSON
Lieutenant Governor

Insurance Department

JONATHAN T. PIKE
Insurance Commissioner

Bail Bond Oversight Board Meeting
(<https://insurance.utah.gov/licensee/other/bail-bond/board>)

Date: **October 13**, 2021

Time: **Noon**

Place: TELECONFERENCE ONLY

ATTENDEES

BOARD MEMBERS

xClay Carlos (Chair)	Tony Choate
xDominic Sanone (Co-Chair)	xBonnie Johnson
xLt. Kacey Bates	xCurt Oda
Chad Woolley	xReed Stringham (Non-Voting)

DEPARTMENT STAFF

Jon Pike, <i>Insurance Commissioner</i>	xTracy Klausmeier, <i>P&C Dir.</i>	xPatrick Lee, <i>Finance Dir.</i>
xSteve Gooch, <i>PIO Recorder</i>	xEddie Vasquez, <i>AG Counsel</i>	

PUBLIC

Wayne Carlos	Gerald Conder	Christie Ellis
Daniel Hart	Joshua Massey	Melody Jenkins

MINUTES — Approved

General Session (Open to the Public)

- Welcome / Clay Carlos, Chair (12:06 pm)
- Reading of anchor location determination / Clay
- Telephone roll call
 - Attendance code #1: **131903**
- Swear in New Board Member / Sue Musto, *Summit Co. Sheriff's Office*
 - Lt. Kacey Bates takes the oath of office.
- Adoption of Minutes for April 21 and August 11 meetings
 - **Motion by Curt to adopt minutes of April 21 meeting. Seconded by Dominic. Motion passes 5-0.**
 - **Motion by Dominic to adopt minutes of August 11 meeting. Seconded by Curt. Motion passes 5-0.**

Executive Session - If Needed (Closed to the Public)

General Session (Open to the Public)

- **Approve Recommended Actions from Executive Session** – Not needed
- **Summary of Reports**
 - Quarterly Accounting for Bail Bond Administration Account / Patrick
 - Fiscal year 2022 started on July 1, 2021 and ends June 30, 2022.
 - The starting account balance for FY22 is \$37,556.11.
 - There were collected revenues of \$3,250 and expenses of \$1,983.37, which leaves an ending balance of \$38,822.74.
 - **Motion by Curt to accept the bail account report. Seconded by Bonnie. Motion passes 5-0.**
- **New Business**
 - Prometric and fingerprinting / Randy

- Under OPMA, a public body must provide notice of a meeting 24 hours ahead of the meeting. The notice has to specify the date, time, and place of the meeting, and must include an agenda that includes the topics the body will cover. The notice must be posted on the Utah Public Notice site, the location of the meeting, and be provided to the media. The notice requirement applies to in-person and electronic meetings. A body may discuss something that is not on the agenda, but it cannot take action at that meeting.
 - A public body must keep written minutes and a recording of the meeting, that includes the attendees. A recording must be posted within 3 days after the meeting, and draft minutes must be made public within 30 days. Minutes and public materials must be posted and made available within 3 days of approval.
 - A public body can hold a closed meeting, but only in certain situations. A meeting can be closed to discuss a person's character, competence, or health; impending litigation, acquisition or sale of real property; deployment of security; investigation of criminal conduct; etc. The comprehensive list is in 52-4-205. If a meeting is closed, the minutes must disclose the reason for the closed meeting, and the only vote that can happen in the closed portion is a vote to reopen the meeting. The closed portion cannot contain a vote to adopt or approve anything.
 - An emergency meeting does not require 24-hour notice, but the body must attempt to notify all members of the body and a majority of the members must approve the meeting.
 - The provision that allows electronic meetings started out as an executive order , but not it's in statute at 52-4-207. Notice for an electronic meeting is the same as for an in-person meeting. If there is an anchor location, notice must be posted at the anchor location. An electronic meeting can be held without an anchor location if the chair determines it would be unsafe for attendees, and if the electronic meeting is available to any members of the public who wish to attend.
- **Adjourned** (12:58 pm)
 - Attendance code #2: **012016**
 - **Motion by Curt to adjourn. Seconded by Dominic. Motion passes 5-0.**
 - **Next Meeting:** January 12, 2022 — Bonneville Room, Taylorsville State Office Building

2021 Meetings (Noon to 1:30pm)

January 13, 2021	April 21, 2021	August 11, 2021	October 13, 2021
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2022 Meetings (Noon to 1:30pm)

January 12, 2022	April 13, 2022	August 10, 2022	October 12, 2022
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*2022 dates not yet confirmed