

Effective September 3, 2003

This is informational only - do not submit this with your filings!

**Notes for Uniform Property & Casualty Transmittal Document,
Form Filing Transmittal For Bail Bonds.**

When filing Bail Bonds you will only need to complete boxes 4, 6, 7, 8, 10, 13, 14, 18, 21 and the form filing schedule form item #3. Following is a description of what each field should contain.

Box 4-Company Name(s), FEIN#: The company name that is requesting the filing and the FEIN # of that company

Box 6-Contact Info of Filer: The company should supply the information on the person the state should contact if there is a question/problem with the filing. If there is more than one person then both should be listed.

Box 7-Signature of authorized filer: signature of the authorized filer.

Box 8-Please print name of authorized filer: So we can decipher #7 above!

Box 10-Sub-Type of Insurance (Sub-TOI): This field should state it is a bail bond filing.

Box 13-Filing Type: Choices are Rate/Loss Cost; Rules; Rates/Rules; Forms; Withdrawal; Other. Bail bond filings will always be filing type of "Form"

Box 14-Effective Date Requested: This is the effective date the company intends to start using the forms in this filing.

Box 18-Company's Date of filing: The date the company sends the filing.

Box 21-Filing Description: This area should be similar to the body of a cover letter and is free-form text. This should contain details about the content of the filing.

FORM FILING SCHEDULE

3. Exhibit/Form Name/Description/Synopsis: This is a list of forms being filed. **Do not refer to the body of the filing for a separate forms listing. This is required information and is required here.**

The Rate Filing Schedule can be disregarded.