

INSURANCE DEPARTMENT INFORMATION

Utilizing Insurance Department Website:

- Site: www.insurance.utah.gov **Click on Agency/Company**
- Look up a company, agency or individual agent
- Legal Resources: **Insurance Laws, Insurance Legislation, Rules, Bulletins**
- Producer Tab: **Producer Home– Contact List for Producer Licensing**
- License Renewals & Reinstatements, Continuing Education, Request Forms, Related Links

CONTINUING EDUCATION/LICENSING

Utilizing Sircon/Vertafore services:

- Site: www.sircon.com/utah Select the option look up education courses/credits
- Options on Sircon and Producer Edge
- Track continuing education credits. **It is recommended an agent track their CE credits on a regular basis throughout the two year renewal period.**
- Search for continuing education courses. **Search can be done by specific type of course ie: Classroom/Classroom Equivalent, Self Study, or by category ie: Ethics, Life, Health, Long Term Care, Annuity Training Property/Casualty, etc.**

TOP 5 QUESTIONS/IMPORTANT POINTS OF INTEREST

1. If an individual insurance or agency license lapses one should be aware the individual associations to the agency must be re-established upon reinstatement of the license.
 2. If continuing education has been completed for the current renewal, can additional CE be completed and roll over to the next renewal period? **The answer is: additional CE hours do not roll over to the next renewal period.**
 3. Does continuing education courses need to be specific to the lines of authority held on the license? **The answer is: approved CE courses can be taken in any line of authority for credit.**
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TOP 5 QUESTIONS/IMPORTANT POINTS OF INTEREST (CONTINUED)

4. If an agent holds one of the approved designations ie: CFP, CIC, CLU/ChFC as listed in our rule R590-142-4, how do they report their information to Sircon for renewal? **The answer is: the agent will have an opportunity to attach their designation good standing letter with their license renewal while paying the renewal fees in Sircon. Specific instructions can be obtained by emailing Michael Covington at mcovington@utah.gov**
5. Be sure to obtain at least half of the total hours needed in classroom/classroom equivalent type courses. Also be cautious not to obtain more than half of the required hours from insurers. Fees are separate to the CE provider from the license renewal fee.

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